



Family Business Association (VIC-TAS Region)

ACN 088 685 849

CALL FOR DIRECTOR NOMINATIONS

The election of members to the Board of Directors will take place at the Annual General Meeting of Family Business Association (FBA), details of the date and venue will be advised in a formal notice of the meeting later this year.

Sara Pantaleo, Founder of Affari SP is the current Regional Director for VIC-TAS serving on the FBA National Board. Sara's second 3-year term on the Board will end and she intends to nominate for re-election. (Link to [Sara's LinkedIn page](#)).

In accordance with FBA's Constitution, a call for nominations is issued to invite current members of the VIC-TAS Region to nominate for Regional Director of VIC-TAS. This is an exciting opportunity to join our esteemed organisation and play a key role in supporting and advocating for family-owned businesses in Victoria or Tasmania.

Position Overview:

The Board is responsible for, the policy, practices, overall management and operation of the FBA. The VIC-TAS Regional Director will be responsible for leading and representing the Family Business Association in Victoria or Tasmania. This role involves fostering relationships with local family-owned businesses, government entities, industry associations, and other key stakeholders. The Regional Director will advocate for the needs and interests of family businesses, promote best practices, support and participate in events and educational programs, and provide guidance and support to our members. We encourage applications from members with diverse backgrounds including next generation members.

Responsibilities:

- Carry out the duties and responsibilities required of Directors according to the Corporations Act 2001 (Cth) and the FBA Constitution.
- Develop and maintain relationships with key stakeholders, including family business owners, industry leaders, government officials, and community organizations.
- Advocate for the needs and interests of family-owned businesses at the regional level.
- Support and participate in events, workshops, and educational programs to support the growth and development of family businesses in collaboration with the leadership team to align regional goals with the overall mission and vision of the Family Business Association.
- Participate and contribute to FBA Committee(s) where appointed.

Key Selection Criteria:

- Sound understanding of good governance and Director's responsibilities.
- Commitment and capacity to contribute and work cooperatively within the Board of Directors towards achieving FBA's purpose and strategic goals.
- Demonstrated passion for and commitment to the success of family-owned businesses.
- Strong knowledge of and networks within VIC-TAS's business landscape and understanding of the unique challenges faced by family enterprises.
- Excellent communication and interpersonal skills, with the ability to build and maintain relationships with diverse stakeholders.
- Experience in advocacy, public relations, or community engagement is desirable.
- The Corporations Act 2001, requires that a Director must: be an individual, not a body corporate ; be at least 18 years of age, and not be disqualified from managing corporations under the Corporations Act 2001 (Cth).
- It is a requirement to hold a [Director Identification Number \(DIN\)](#) if you intend to hold a Director position. If do not have a DIN, you must apply for one before the VIC-TAS regional election date.

Nomination Process:

Please fill in two forms: the "Director Nomination Form" and the "Consent to Act, Notice of Particulars and Declaration of Interest Form". Provide a short profile or bio.

The candidate may wish to also provide a resume and outline qualifications and why they would be an asset to the Family Business Association in their profile.

Submit your nominations via email to boardsecretary@familybusiness.org.au by 7 August 2023. All nominations will be reviewed by the selection committee, and shortlisted candidates will be contacted for further evaluation.

Join us in shaping the future of family-owned businesses in VIC-TAS and making a lasting impact on our community. We look forward to receiving your nominations and working together to support the vibrant family business sector.

If you have any questions please contact the FBA National Board Chair, Mr. Angus Kennard at angus@kennards.com.au

Family Business Australia
ACN 088 685 849

DIRECTOR NOMINATION FORM

I, _____, do hereby consent to my nomination as a Regional Director for the Region¹ of _____ by the proposers, and declare that I am eligible² for appointment to the Board of Directors of FBA.

Name of Nominee	Company Name
Occupation of Nominee	Signature of Nominee
Name of Proposer	Company Name
Occupation of Proposer	Signature of Proposer
Name of Seconder	Company Name
Occupation of Seconder	Signature of Seconder

A brief profile of the nominated person should be included with this form. The nominee, proposer and seconder must be current members of the VIC-TAS Region.

Nominations must be sent to the FBA Company Secretary at boardsecretary@familybusiness.org.au before close of business on 7th August 2023. All nomination must be accompanied by Consent to Act, Notice of Particulars and Declaration of Interest Form signed by the Nominee.

¹ Insert one of the relevant five Regions: QLD , NSW-ACT, VIC-TAS, SA-NT, WA

² According to the *Corporations Act 2001 (Cth)*, a Director must: Be an individual, not a body corporate ; be at least 18 years of age, and not be disqualified from managing corporations under the Corporations Act 2001 (Cth). You are required to hold a [Director Identification Number](#) (DIN) if you intend to become a Director. If do not have a DIN, you must apply for one before the election date

Insert or attach a brief Profile of Regional Director Candidate³

Privacy Notice

We collect your Personal Information for the primary purpose of complying to ASIC requirements and the FBA Constitution as part of the process of Director nomination and appointment. Your Personal Information will be disclosed to ASIC according to reporting obligations. Refer to the FBA Privacy Policy at

<https://www.familybusiness.org.au/privacy>

³ Rule 11.5(c) of the FBA Constitution states that “The Board may review the profiles lodged by the candidates prior to their publication and distribution to Members and in so doing the Company may:

(i) edit the profile to remove any material or statements which in the opinion of the Board (in its absolute discretion):

i. contain defamatory or offensive material; or

ii. have the effect of bringing discredit upon the Company or any of its Directors or officers; or

iii. falls outside the nature of a candidate’s profile; or

iv. is misleading or deceptive or is likely to be misleading or deceptive; and

(ii) make such other changes as in their opinion clarify the text of the profile; and

(iii) request the candidate to provide evidence or supporting material for statements made in the profile.”

**CONSENT TO ACT, NOTICE OF PARTICULARS AND
DECLARATION OF INTEREST**

TO: Family Business Australia Limited ACN # 083 076 000

CORPORATIONS LAW

1. In compliance with the Corporations Act 2001 (Cth), I confirm my consent to my appointment as a director of the company and I give notice of the following matters and particulars:

- (a) My present given or other names and surname
- (b) Any former given or other names and surname
- (c) My usual residential address
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.....
- (d) Date and place of birth
Date of birth..... Place of birth.....
- (e) My business occupation
- (f) Director ID Number (DIN).....

2. For the purpose of discharging Director's duty to avoid conflicts between the interests of the company and the director's interests, I confirm:

- (a) That I am an officer or member of the corporation or firms specified below and am to be regarded as interested in any contract that may be made with those corporations or firms.

<i>Corporations or firms</i>	<i>Nature and extent of interest (position held)</i>
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.....
.....

(b) That I hold the following offices or possess the following property whereby directly or indirectly and in the manner specified duties or interest might be created in conflict with my duties or interests as a director.

<i>Offices or property</i>	<i>The nature, character and extent of the conflict</i>
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Signed..... Name..... Date.....

For any questions about to this form, email: boardsecretary@familybusiness.org.au

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